

NORTH CAROLINA ARABIAN HORSE ASSOCIATION

CONSTITUTION AND BYLAWS

ARTICLE I

The name of the association shall be the North Carolina Arabian Horse Association, Incorporated.

ARTICLE II

The objectives of this association shall be:

- (a) To serve and promote the best interests of Arabian horses in North Carolina.
- (b) To promote interest in Arabian horse breeding.
- (c) To promote interest in Arabian horse showing.
- (d) To publish a newsletter, show list, and other publications.
- (e) To sponsor horse shows, various Arabian horse projects and other programs.
- (f) To improve the quality of Arabian horses.
- (g) To work with the Arabian Horse Association and Region XII, etc.
- (h) Otherwise to assist in connection with the promotion of Arabian horses in North Carolina as the association's facilities and finances permit.

ARTICLE III

Membership in the association shall be open to all persons interested in the Arabian horse, and in the objectives and purposes of the association. The association shall have the following classes of membership:

INDIVIDUAL:	1 AHA/NCAHA voting membership.
ASSOCIATE:	No AHA membership. Non-voting membership in NCAHA. (Includes newsletter, eligibility for NCAHA Futurity and other NCAHA programs.)
YOUTH:	AHA non-voting membership. No NCAHA vote.
YOUTH AFFILIATE:	No AHA membership. No NCAHA vote. No dues.
AHA LIFE MEMBERS:	Dues: difference between individual NCAHA dues and the annual fee paid to AHA for each NCAHA voting member. One vote.

(NOTE: There are no dues for NCAHA "Life" members.)

ARTICLE IV

Section 1. OFFICERS

The officers of the association shall be a president, a vice president, a secretary, and a treasurer. They shall be elected biannually by the voting members present at the annual meeting and shall hold office during the ensuing two years until their successors are duly chosen. No officer of the association shall hold the same office for more than two (2) consecutive terms unless no successor comes forward.

Section 2. PRESIDENT

The president shall be the chief executive officer of the association and shall preside at all meetings of the association and of the board of directors, and with the secretary, sign all contracts and

obligations of the association, as authorized by the directors. He/she shall be an ex-officio member of all committees.

Section 3. VICE PRESIDENT

In the absence of the president, the vice president shall exercise any power or duty of the president. He/she shall be the program chairman for all general membership meetings of the association. He/she shall oversee all committee appointments and activities.

He/she shall appoint and chair the NCAHA Show Commission. This commission shall consist of two (2) subcommittees that will develop class lists for rated and open shows, prepare a list of recommended show officials, coordinate volunteer support for shows and arrange for hospitality for exhibitors and officials. In addition to the Vice President, the Rated Shows Committee shall be comprised of: two (2) adult amateur members, one (1) trainer member and one (1) member with previous show management and/or promotion experience. The Open Shows Committee shall be comprised of four adult members with previous show management and/or promotion experience.

Section 4. SECRETARY

The secretary shall give written notice of all meetings of the members and of the directors, shall take minutes of such meetings and shall keep correspondence. The secretary shall be custodian of the seal of the association. The secretary shall, in general, perform all the duties incidental of the office of secretary, subject to the control of the board of directors.

Section 5. TREASURER

The treasurer shall collect all monies due the association, shall have care and custody and be responsible for the funds of the association, which he/she shall deposit in the name of the association in such bank or places of deposit as the board of directors shall designate. He/she shall keep proper books of account, showing the disposition of all funds that may pass through his/her hands. He/she shall make a full report in writing covering the financial condition of the association at each meeting of the association and meetings of the board of directors. He/she shall forward to the Arabian Horse Association the names of the membership and the monies due and shall remit to Region XII, AHA, etc. proper yearly dues based on the association's voting members for delegate representation at Region XII meetings. He/she shall, in general, perform all duties incidental to the office of treasurer, subject to control of the board of directors.

ARTICLE V

Section 1. The board of directors shall consist of the following:

- (a) The president.
- (b) The vice president.
- (c) The immediate past president.
- (d) The secretary.
- (e) The treasurer.
- (f) The membership secretary.
- (g) Four directors at-large elected from the membership.
- (h) A youth coordinator elected by the board of directors to serve one (1) two-year term.

The directors elected by the membership shall be on an alternate basis wherein only two directors are elected each year.

Section 2. Duties of the Directors.

The directors shall carry out the general management of the affairs of the association. They shall assign duties to the officers and may authorize them to sign contracts and other obligations of the association.

Section 3. Duties of the Membership Secretary.

The membership secretary, or the board's designee, shall maintain all records of the members and forward proper reports with membership dues to the treasurer for payment to the Arabian Horse Association as required.

He/she shall appoint and chair the Awards Committee. The Awards Committee shall tabulate points, select and procure ribbons, trophies and awards for club-sponsored horse shows and the yearend High Points programs. Under the scrutiny and leadership of the membership secretary, the Awards Committee shall serve as the review and audit board for the yearend High Points programs.

He/she shall administer the Challenge Series Program and make regular reports to the board of directors as to the number of entries enrolled and the amount of funds in the Challenge Series Pool.

Section 4. Duties of the Youth Coordinator.

The youth coordinator shall serve as the advisor to the youth members.

He/she shall appoint and chair the Youth Committee. The Youth Committee shall coordinate and assist with youth activities and horse shows. The committee shall include at least two (2) adult members and two (2) youth members.

ARTICLE VI

Meetings

Section 1. Annual meeting.

The annual meeting of the association shall be held between December 1 and January 31 on such a day and at such a time and place as the board of directors may designate during which the officers and directors will be elected and installed. The board of directors must give at least one month written notice of the meeting to the members.

Section 2. Order of business.

The order of business at the annual meeting shall be as follows:

- (a) Qualifying members present.
- (b) Reading of the minutes of the last meeting.
- (c) Report of the treasurer.
- (d) Report of the board of directors and of any active committees and the consideration of any resolution attached hereto.
- (e) Report of the nominating committee and the election of officers and directors.
- (f) Deferred business.
- (g) New business.

This order may be changed by a vote of a majority of members present.

Section 3. General membership meetings.

There shall be a minimum of one (1) general membership meeting annually to include the annual meeting during which the officers and directors shall be elected and installed. At least on month written notice of such general membership meetings will be provided to the membership.

Section 4. Quorum.

At all general membership meetings, a quorum shall consist of a simple majority of those present being members in good standing of the association.

ARTICLE VII

Section 1. Amendment by Members.

The constitution may be added to, altered or amended at any general membership meeting of the association by a vote of not less than two-thirds of the members present provided that two weeks notice in writing of the proposed amendment shall have been mailed to all members of the association. Proposed amendments may be submitted to the board of directors at any meeting of the board by any voting member in good standing.

ARTICLE VIII

Section 1. Filling Vacancies of Officers and Directors.

- (a) In the event there is a vacancy as to any office or as to members of the board of directors which occurs after the annual meeting for the election of officers and directors, then in that event, or in either event, the board of directors of the association shall have the power and authority to elect from membership any person or persons who, in the opinion of the board, are suitable to serve in such office or on the board until the next following annual meeting of the membership of the association, at which time the vacancy shall be filled by the election of such officer or director by the membership of the association.
- (b) Should any officer or director fail to attend four board of directors' meetings in one calendar year, he/she will be automatically removed from the office held and/or the board. When an officer or director misses three board of directors' meetings, he/she will be notified by mail that the next missed board meeting will result in his/her removal from office and/or the board. If an officer or director is removed from the office or the board, he/she will be replaced at the monthly board meeting following removal from the office and/or the board, following the procedure in (a) of this section.
- (c) No person or persons shall hold any office of the association nor be a director of the association unless he/she is a voting member in good standing of the association and the Arabian Horse Association. Any person or persons running for office (officer or director) must have attended at least 50% of the club meetings and/or participated in club activities.

As amended and approved by a vote of the NCAHA Membership on January 27, 2007.